



**Substitute Care Advisory Council**  
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**REGULAR MEETING OF THE SUBSTITUTE CARE ADVISORY COUNCIL**  
Friday 13 September 2024  
9:00 a.m.

Office of Border Health Conference Room of the NM Department of Health  
1170 N. Solano Drive  
Las Cruces, NM  
and via Zoom:

<https://us02web.zoom.us/j/84775365110?pwd=OL7ATJKVEv33bTMeTZ8SduVra3IDqs.1>

(Passcode 5hwb6w)

**AGENDA**

- I. CALL TO ORDER**  
Chair Scates: Council Member Update
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF 17 May 2024 MINUTES**
- V. DIRECTOR'S REPORT**
- VI. ADOPTION OF ADVISORY COMMITTEE PROPOSAL**  
Maria Ortiz Bustos and Jack Carpenter, Advisory Committee Co-Chairs
- VII. ADOPTION OF FY 25**
  - a. Member Code of Conduct
  - b. Member Training Requirements
  - c. Appointment Process for Advisory Committee
  - d. Priority Case Criteria
- VIII. APPROVAL OF FY 24 ANNUAL REPORT OUTLINE AND TIMELINE**
- IX. PUBLIC COMMENT**
- X. NEXT MEETING**
- XI. ADJOURN**